

# General Terms and Conditions

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## Events by imat-uve gmbh incurring a fee

### 1. Formation of a contract

The application for the participation has to occur by way of the application form and be received by imat-uve no later than the date stipulated in the application documents. Due to the limited number of participants for our events we consider applications in the order of receipt at imat-uve gmbh.

The application is a binding offer of contract. The participant is the contracting party. imat-uve is entitled to accept this offer of contract within two weeks from the date of receipt.

Receipt is declared via confirmation by letter or email.

### 2. Remuneration

The participant has to settle the contractually agreed remuneration for the event according to the invoice issued by imat-uve stating the complete invoice number.

The participant as the contracting party is liable for the payment of the remuneration also in the event of the remuneration to be paid by a third party (e.g. company, employer, employment agency).

In the event of the remuneration not being paid, the participant can be excluded from further participation in the event.

### 3. Location of seminar

The organiser reserves the right to move the location of the entire event or parts thereof.

### 4. Right of withdrawal

An administration fee of €25.00 is raised in the event of withdrawal from the application up to 30 days prior to the commencement of the event. 10% of the event fee, however at least €100.00 are due in the event of a later withdrawal up to 15 days prior to the commencement of the event. The entire fee is invoiced in the event of a withdrawal thereafter. In case of incapability alternative attendee may be appointed.

The withdrawal declaration has to be submitted in writing. The time of receipt at imat-uve gmbh is decisive for the participant's withdrawal. If the participant is a consumer, the above mentioned withdrawal regulations only apply upon the expiration of a possible revocation period.

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## 5. Change and cancellation of the event

imat-uve gmbh is entitled to postpone or cancel an event due to reasons for which it is not responsible (e.g. insufficient number of participants, cancellation of speaker). The participant will be informed via the contact data provided in the application form. Paid fees will be reimbursed in the event of a cancellation. The same applies if the participant is not able to attend the newly scheduled event. Further claims of the participant are excluded.

imat-uve gmbh reserves the right to alter the program of the event. The participant is not entitled to any claims due to this alteration, e.g. withdrawal from the contract or reduction of fee.

## 6. Liability

imat-uve gmbh is only liable for damages in connection with the execution of the event in case of intent and gross negligence. The liability limitation does not apply to damages resulting from the violation of life, body or health based on the negligent or intentional violation of obligations by imat-uve gmbh or the negligent or intentional violation of obligation of one of its legal representatives or vicarious agents.

## 7. Data protection

Personal data are processed and assimilated by imat-uve gmbh for the purpose of executing the event. They are not submitted to third parties.

If you have provided us with your email address, we may occasionally inform you about the same or similar events by way of email.

At any time, you have the option to revoke the usage of your data by notifying imat-uve gmbh by email or in writing.

## 8. Instruction of revocation for consumers

If you are a consumer you are entitled to a right of revocation in addition to our General Terms and Conditions.

### Right of revocation

You may revoke your contract declaration in writing (e.g. letter, fax, email) without stating reasons within two weeks. The period of notice commences upon receipt of these instructions in writing, however not before the formation of a contract or before the fulfilment of our duty to provide information according to Art. 246 § 2 in connection with § 1 (1) and (2) EGBGB (Introductory Law to the Civil Code) as well as our obligations according to § 312e (1), page 1 BGB (German Civil Code) in connection with Art. 246 § 3 EGBGB (Introductory Law to the Civil Code). The dispatch of the revocation is sufficient to comply with the revocation period. The revocation is to be directed to imat-uve gmbh, Krefelderstraße 679-691, 41066 Mönchengladbach. Email: [info@imat-uve.de](mailto:info@imat-uve.de)

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### Consequences of revocation

In case of an effective revocation the reciprocally received services are to be reimbursed and any possibly derived benefits are to be surrendered. If you are unable to completely or partially return the services received from us or return them in a deteriorated condition, you are liable for compensation to us if applicable. You are liable to settle obligations pertaining to the reimbursement of payment within 30 days. The period commences for you with the dispatch of your instructions of revocation, for us upon their receipt. In case of a service, your right of revocation expires prematurely if your contractual partner has commenced with the execution of the service prior to the expiration of the revocation period based on your explicit consent or if you have initiated it yourself.

End of instruction of revocation, Version 24.09.2015